



# LIT'L BITA CHRISTMAS ARTS & CRAFTS SHOW



November 12, 13, & 14, 2021

ph (870) 972-2401 [www.litlbitachristmas.com](http://www.litlbitachristmas.com)

**I have read, understand & will follow the show rules:**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Signature

Business/Exhibit Name \_\_\_\_\_ Phone \_\_\_\_\_ Cell: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail \_\_\_\_\_ Fax \_\_\_\_\_

Description of craft \_\_\_\_\_ 2020 BOOTH #: \_\_\_\_\_

Have you participated in this show in the past? \_\_\_\_\_ If Yes, what year(s) \_\_\_\_\_

All new applicants &/or new crafts for renewals must submit a letter describing your craft(s) and photos of items to be sold

Booth choice 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

Per Exhibition layout, please be sure to indicate north, south, east, west or ground on your booth choice.

Would you like to donate a door prize to the show? \_\_\_\_\_ Yes \_\_\_\_\_ No

**Signature: \_\_\_\_\_ I Certify that my booth items are 75% hand crafted and qualify for the crafter's rate**

\*RENEWAL craft booth rental @ \$250 (12' x 12') **renewal deadline is May 15, 2021** or

New Arts & Craft booth rental @ \$325 (12' x 12') or

New or Renewal Commercial booth rental @ \$425 (12' x 12') \$ \_\_\_\_\_

All booths come with 110/20 amp electrical outlets

Each additional Arts & Crafts booth @ \$250 or Commercial \$425 \$ \_\_\_\_\_

Number of tables \_\_\_\_\_ @ \$10/table (Tables are 8' and must be reserved in advance) \$ \_\_\_\_\_

Number of chairs \_\_\_\_\_ @ \$5/chair (must be reserved in advance) \$ \_\_\_\_\_

**TOTAL \$ \_\_\_\_\_**

LESS NON REFUNDABLE NEW Application Fee \$30 per booth requested

OR LESS Non Refundable **RENEWAL DEPOSIT \$100 PER BOOTH** ( \$- \_\_\_\_\_ )

New Vendors must send \$30 per booth requested with 3 craft photos & the 2021 application to be reviewed. All New requests are placed on a waiting list until a booth is open. New Vendors will be notified when a booth is open and the balance must be paid in full before new booth is assigned.

New Vendor Application Deadline is November 5, 2021. No refunds after October 15.

**VENDOR BALANCE \$ \_\_\_\_\_**

**\*Renewals Must be paid in full by July 30, 2021\* or application will be cancelled**

**NOTE: Anyone making items to sell with trademarked logos, symbols or terminology of Arkansas State University or Red Wolves must be a licensed crafter. For more information visit the website: [www.astaredwolves.com](http://www.astaredwolves.com) or copy and paste this link into a web browser: <http://www.astaredwolves.com/craftersprogram>**

Please make check or money order payable to:

**ASU Red Wolves Foundation  
P.O. Box 2219  
State University, AR 72467**

For Office Use Only

Date	Type	Amount	Balance

RENEWAL                  NEW                  BOOTH:

November 9, 2020

General Show Rules: 2021 *Lit'l Bita Christmas Arts & Crafts Show –35th Anniversary 1987-2021*

1. Application Renewal deadline with a **\$100 non refundable deposit per booth** for the 2021 show is **May 15, 2021**. Any booth space rented after that date will be assigned, as available. After acceptance into the show, any balance due must be paid by **July 30, 2021**. You are not guaranteed to receive the same booth spot for future shows, but efforts to fulfill booth requests to returning vendors will be attempted. **\$100 and higher per booth: Late Fees, cancellation fees, special request fees may be charged at the discretion of the coordinator. No refunds after October 15.**
2. The 2021 show dates are tentatively scheduled for **November 12, 13, 14, 2021**. 2021 Accepted Vendors will receive show information about two weeks prior to the show. Vendors should follow up with the coordinator on booth assignments if no correspondence has been received by October 31, 2021.
3. The Show Rules Committee will tour all booths to insure a quality show and that show rules are followed. Any item deemed unsuitable for the general public will be removed. Please understand that disregard of the published and attached show rules will be considered a breach of contract.
4. To be considered as an Arts & Crafts Vendor, **all merchandise displayed must be 75% or more handmade or customized** by the exhibiting artist or vendor. If the Show Rules Committee and the Show Chairperson determines your merchandise does not meet the criteria, you may be moved to the Commercial Division for future shows or not allowed to return.
5. For new exhibitors or new items for renewals, three photos and a one page written description of the craft must be received prior to **November 5, 2021 with a \$30 non-refundable application fee per booth requested**. No emailed applications and photos will be accepted. **New vendor requests are put on a waiting list until booths are available.**
6. Exhibitors may display and sell only that craft category or art medium for which they were approved and **may not transfer or share the exhibit space without prior consent**. Exhibitors are encouraged to demonstrate or work in their booth.
7. Set up starts on **Thursday, November 11, 2021** at 2PM unless the chosen venue schedules an event that evening, in which case set up will not begin until 7AM on **Friday, November 12, 2021**.
8. All display equipment is the sole responsibility of the exhibitor. The Litl Bita Christmas Show does NOT have moving equipment such as dollies, carts, or other equipment available for use. You must bring your own moving equipment.
9. Each display should be clean and neat and tables should be draped to the floor on all sides with a suitable covering. Extra stock and utensils must be stored out of sight during the entire length of the show. Place trash in the aisle at the end of each day so that maintenance may pick up your trash. Security will be present after hours. Fire code requires all electrical outlets be unplugged at the end of each day. Food vendors may be inspected by the Arkansas Dept. of Health.
10. The booth is to be open and staffed during the listed dates and times of the show. Booths vacated may not be renewed.
11. No exhibit may be set up so as to obstruct vision of or access to another exhibit or so as to impede traffic flow.
12. Chairs and tables will be provided at an additional cost. Requests **MUST** be made in advance.
13. Display materials must be contained in the 12' X 12' booth space. Electricity is provided, 110/20 amp outlets only.
14. **After initial unloading, exhibitors will park their vehicles at the outer perimeter of the parking lot or other area so designated.** RV parking maybe available for an additional fee.
15. Exhibitors cannot bring pets into the show and should not bring small children to the show.
16. Helium balloons are not allowed in the venue unless prior permission is given.
17. Eating, drinking, and the playing of radios, televisions, noise makers in the exhibit area is strongly discouraged.
18. No sale signs (ex: 50 %) or trademark signs (ex: Dixie Outfitters) can be hung or displayed outside the booth or in venue.
19. Selling handmade items bearing a trademarked logo or verbiage of Arkansas State University requires a license in the Crafters Program. For more information visit: <http://www.astaredwolves.com/craftersprogram>

Arkansas State University Red Wolves Foundation Craft Show, P.O. Box 2219, State University, AR 72467, (870) 972-2401

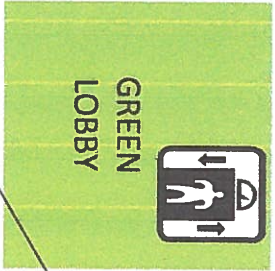
[www.litlbitachristmas.com](http://www.litlbitachristmas.com) [www.redwolvesfoundation.com](http://www.redwolvesfoundation.com) Email: [redwolvesfoundation.com](mailto:redwolvesfoundation.com)

November 30, 2020

# NORTH

Table area for Concessions

26	30	31	24
25	25	24	25
24	32	23	23
23	33	22	22
22	34	21	21
21	35	20	20
20	36	19	19



# EAST

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
30	29	28	27	26	25	24	23	22	21	20	19	18	17		
31	32	33	34	35	36	37	38	39	40	41	42	43	44		

RAMP



26	27	28	29	30	31	32	33	34							
43	42	41	40	39	38	37	36	35							
44	45	46	47	48	49	50	51	52	53						
65	64	63	62	61	60	59	58	57	56	55	54				
66	67	68	69	70	71	72	73	74	75	76	77				
89	88	87	86	85	84	83	82	81	80	79	78				
90	91	92	93	94	95	96	97	98	99	100					

44	43	42	41	40	39	38	37	36	35	34	33	32	31		
17	18	19	20	21	22	23	24	25	26	27	28	29	30		

# WEST

16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1
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# SOUTH

19	18	17	16	15	14	13	12	11							
20	21	22	23	24	25	26									

